

SAN ANGELO INDEPENDENT SCHOOL DISTRICT AGENT SOLICITATION PROCEDURES

The practice of San Angelo Independent School District regarding solicitation of approved benefits is:

1. Employee requests appointment with agent.
2. Employee request and receives approval from building principal or department administrator to meet with agent at District Site.
3. Appointment is set for a time before or after school/work hours, during lunch period, or during conference period, and at a location determined by the employee.
4. Agent reports his or her presence on the campus or site to the building principal or department administrator.
5. Agent may not solicit business from other employees while on site. An appointment must be arranged for other employees and above procedures followed.

The District will distribute financial planning brochures upon request of the agent and at the approval of the Superintendent or his designee, as allowed by Board Policy.

Abuse of this procedure by any agent will result in revocation of the privileges of the procedure for the agent.